

HEA

HAMPTONS EMPLOYMENT AGENCY

TM

Established in 2011

DOMESTIC STAFFING

NYC • THE HAMPTONS • BOSTON • BOCA RATON

Your free time is priceless ... Let us do the work for you to find your next domestic staff member. We place professionals for permanent and seasonal positions, as well as for one-time events:

- Butlers
- Caretakers
- Chauffeurs
- Chefs
- Cooks
- Companions
- Domestic Couples
- Estate Managers
- Groundskeepers
- House Managers
- Housekeepers
- Housekeeper/Cooks
- Housekeeper/Nannies
- Housemen
- Laundresses
- Nannies
- Personal Assistants
- Senior Care Aides



Free, No-Obligation, Private Phone Consultations

THE HAMPTONS: **631-204-1100** • NYC: **212-521-4373**

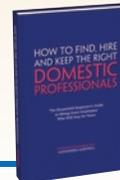
BOSTON: **617-800-4701** • BOCA RATON: **561-866-2633**

www.Hamptonsemployment.com



info@hamptonsemployment.com

NY State Licensed & Bonded. Fully Insured. DCA License #2079789-DCA



Aleksandra Kardwell, President & Author of *How to Find, Hire, and Keep the Right Domestic Professionals*



**BEST DOMESTIC AGENCY
PLATINUM / #1
EIGHT YEARS IN A ROW**



Rated A+, as of Summer 2020



As of Summer 2020



As of Summer 2020

ABOUT OUR AGENCY

Hamptons Employment Agency, Inc. (HEA) is an award-winning domestic staffing firm that serves the Greater New York Area, New England, California, Florida, and beyond. Founded by Aleksandra Kardwell in 2011, Hamptons Employment Agency is licensed, bonded, and fully insured.

With offices in New York City, Southampton, Boston, and Boca Raton we provide professional-quality domestic help, such as managers, housekeepers, domestic couples, chefs, chauffeurs, and other household staff members to meet the individual needs of our clients. We serve a wide range of individuals and families, including private, low-key families and some of the world's most well-known people, such as CEOs, government officials, and Hollywood actors.

Due to Hamptons Employment Agency's professionalism and client-focus, we were proudly voted the 2019, 2018,

2017, 2016, 2015, 2014, 2013, and 2012 Best Domestic Agency — Platinum/#1 by readers of Dan's Papers. Hamptons Employment Agency is also a member of the Better Business Bureau, and the company maintains an A+ Rating. Moreover, Aleksandra Kardwell was chosen as a Long Island Business News (LIBN) 2019 "Top 50 Women in Business" Award recipient as well as an LIBN 2014 "40 Under 40" Award recipient. The "40 Under 40" award is given to accomplished business leaders under 40 years old who are making an impact on Long Island.

You can see what our clients have to say about us at: www.hamptonsemployment.com/testimonials.html



Aleksandra Kardwell, President

As seen in...



WHY CHOOSE US?

Our goal is to make your life easier and increase your peace of mind by helping you find just the right person for your unique needs and preferences.

Let our award-winning team of staffing experts do the work for you to find your next household staff member. We offer:

Friendly, professional and ethical service

We take pride in operating our business with an open, positive perspective, and in accordance with our core values of professionalism, discretion and integrity.

We have built our business largely through word-of-mouth, and we value the opportunity to serve our clients.

Carefully screened, qualified candidates

We understand that you must have a trustworthy, reliable, hard-working, and conscientious person on your staff.

As part of our due diligence process, we perform reference and background checks for all candidates.

When you work with us, you will be confident that the domestic staff member you bring into your home is a person with whom you will feel fully comfortable.

NY State Licensed & Bonded. Fully Insured. DCA License # 2079789-DCA.

SATISFACTION GUARANTEE AND WARRANTY

Your peace of mind and satisfaction remain of the utmost importance to us, so we offer the following satisfaction guarantee and warranty for employees who you hire from us.



Satisfaction Guarantee: You can trial your new full-time, permanent domestic staff member for a full two weeks, and you only pay us if you choose to keep the staff member after the two-week trial period.

Half-Year Warranty Period: If you aren't satisfied with your new full-time, permanent domestic staff member's performance, and he or she resigns or is let go for just cause during their first six months of work, then we'll provide you access to replacement candidates at no additional cost for up to six months from the employee's start date.



Rated A+, as of Summer 2020



As of Summer 2020



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STAFF AVAILABLE

Whether you require one-time, seasonal or year-round support — live-in or live-out — we can meet your domestic staffing needs.

Here are just some of the domestic staffing positions we can help you fill:

DOMESTIC STAFF

- Butlers
- Caretakers
- Chauffeurs
- Chefs
- Cooks
- Companions
- Domestic Couples
- Estate Managers
- Groundskeepers
- House Managers
- Housekeepers
- Housekeepers, Head
- Housekeeper/Cooks
- Housekeeper/Nannies
- Housemen
- Laundresses
- Nannies
- Personal Assistants
- Senior Care Aides

EVENT STAFF

- Staff Captains
- Waiters/Servers
- Bartenders
- Sous Chefs
- Cleaners
- Bathroom Attendants
- Other Event Staff



**Visit Our Website to
Learn About Our Staff
Training Classes!**



PLACEMENT PROCESS

Finding your new domestic staff member is easy with Hamptons Employment Agency.

We do all the work for you to find the right person to meet your unique needs and personal preferences.

Here is a brief overview of the staff placement process:

1. Give us a call for a no-cost, no-obligation, privacy-assured phone consultation at 631-204-1100, 212-521-4373, 617-800-4701, or 561-866-2633; send us an email at info@hamptonsemployment.com; or come to one of our offices.

Or, contact us via our brief, easy, and confidential online form at: www.hamptonsemployment.com/hirestaff.html

2. Complete our full Staffing Needs Form at hamptonsemployment.com/private-staffing-needs-form.html (or download a PDF of the form there). We can also mail or fax the form to you.

3. We search for candidates who meet your unique needs and personal preferences. At this stage, we carefully check candidates' references and perform background checks.

4. We send resumes to you for your review. Based on your selections and availability, we arrange interviews for you to meet the candidates.

5. If a candidate suits your needs, then you have the new staff member you're looking for. If you prefer another candidate, then we continue the search and arrange meetings as necessary.

Have any questions about the placement process? Please contact today for a free, no-obligation, privacy-assured phone consultation. We look forward to hearing from you.



DOMESTIC STAFFING AND EVENT STAFFING



Start the process of finding
your new domestic staff member!

Call **631-204-1100, 212-521-4373,**
617-800-4701 or **561-866-2633** for a FREE,
no-obligation, privacy-assured phone consultation.
Or, email **info@HamptonsEmployment.com**



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Fax: 212-390-0017



BOSTON OFFICE
800 Boylston St., 16th Fl.
Boston, MA 02199
(Prudential Tower)
Phone: 617-800-4701
Fax: 617-843-4544



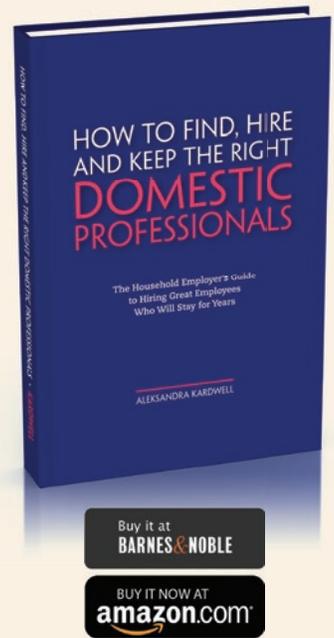
BOCA RATON OFFICE
433 Plaza Real
Boca Raton, FL 33432
(Mizner Park)
Phone: 561-866-2633
Fax: 561-288-9008

www.HamptonsEmployment.com

We look forward to hearing from you!

Get Expert Household
Staffing Advice from
Hamptons Employment
Agency President,
Aleksandra Kardwell,
Through Her Recently
Released Book:

*How to Find, Hire,
and Keep the
Right Domestic
Professionals: The
Household Employer's
Guide to Hiring Great
Employees Who Will
Stay for Years*



This timely guidebook covers the following topics:

- How to create a profile of the right person from the start of your search
- How to write job descriptions that attract great people
- Ways to recruit well qualified candidates
- Powerful tips for reviewing resumes
- How to conduct effective interviews
- Using red flags and background checks to avoid hiring mistakes
- Tips for making job offers that candidates accept
- How to use a welcome letter to get everyone on the same page
- Steps to help new employees start work successfully
- How to keep great people for the long-term
- Salaries and descriptions of domestic positions
- Legal considerations for avoiding employment problems
- Information on following tax requirements
- And much more!

Principals & Managers — Get your complimentary printed copy and/or e-copy now!

Visit: www.hamptonsemployment.com



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4.9 ★★★★★
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